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Friday, December 13, 2019 09:05 AM

Norjannah Lucman

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Bid Notice Abstract

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Request for Quotation (RFQ)

Reference Number 6756410
Procuring Entity DEPARTMENT OF TOURISM
Title RFQ - Corporate Giveaways (16 oz Reusable Stainless Steel Insulated Bottle & its Pouch) - 2ND POSTING
Area of Delivery Metro Manila

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| | | | |
|--|--|------------------------------|---------------------|
| Solicitation Number: | 2019-12-0378 | Status | Active |
| Trade Agreement: | Implementing Rules and Regulations | Associated Components | 4 |
| Procurement Mode: | Negotiated Procurement - Small Value Procurement (Sec. 53.9) | Bid Supplements | 0 |
| Classification: | Goods | Document Request List | 1 |
| Category: | Corporate Giveaways | Date Published | 13/12/2019 |
| Approved Budget for the Contract: | PHP 123,600.00 | Last Updated / Time | 13/12/2019 12:00 AM |
| Delivery Period: | | Closing Date / Time | 16/12/2019 10:00 AM |
| Client Agency: | | | |
| Contact Person: | Norjannah P Lucman Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 norjannahlucman@gmail.com | | |

Description

TERMS OF REFERENCE

I. PROJECT TITLE : PCSSD Monthly Board Meeting – Other Supplies and Giveaways

II. PROJECT DATE : December 23, 2019

III. MINIMUM REQUIREMENTS FOR SERVICE PROVIDER

1. Must have at least 2 years of experience and expertise in producing promotional materials;
2. Must be registered with the Philippine Government Electronic Procurement System (PhilGEPS);
3. Must submit sample of actual material together with the proposal.

IV. DELIVERABLES

a. Lot 1

Item : Pouch for Stainless Steel Insulated Bottle
Material : Canvass
Color : To be determined based on availability
Design : PCSSD logo (Full Color, Silkscreen Print)
Size : 9"x4" (inch)
Quantity : 50 pcs
Estimated Price : PhP 200.00 each

b. Lot 2

Item Specifications : Reusable Stainless Steel Insulated Bottle (16oz)

- 18/8 Stainless Steel construction
- Climate Lock double-wall vacuum insulation
- Food safe and non-toxic electropolished interior
- Leak proof cap
- BPA Free
- Must be able to keep drinks hot for up to 10 Hours and iced for up to 30 hours

Design : PCSSD logo (Full Color, Silkscreen Print)
 Quantity : 40 pcs
 Estimated Price : PhP 2,840.00 each

V. APPROVED BUDGET
 TOTAL: PHP 123,600.00

VI. TERMS OF PAYMENT
 • Send bill arrangement
 • Government Procedure

NOTE: Partial bids are allowed. All goods are grouped in lots. Bidders have the option of submitting a proposal on any or all lots. Evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.

Line Items

| Item No. | Product/Service Name | Description | Quantity | UOM | Budget (PHP) |
|----------|----------------------|---|----------|-------|--------------|
| 1 | Pouch | Canvass Pouch for Stainless Steel | 50 | Piece | 10,000.00 |
| 2 | Insulated Bottles | Reusable Stainless Insulated Bottle (16 oz) | 40 | Piece | 113,600.00 |

Other Information

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost provided that the amount of the bid does not exceed the above total budget.

Kindly submit your quotation for the purchase of the above requirement, indicating our Solicitation Number & your Company Name in a SEALED ENVELOPE, addressed to Ms. Norjannah P. Lucman, Procurement Management Division, 4/F DOT Bldg., 351 Sen. Gil Puyat Avenue, Makati City

PLEASE SUBMIT THE FOLLOWING DOCUMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual)
(In case of recently expired Mayor's/Business permit, submission of the expired Mayor's/Business permit together with the Official Receipt (renewal) shall be accepted.
2. Philgeps Registration Number
3. Latest Income/Business Tax Return (For ABCs above Php500K)
4. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement (see attached form)
5. Accomplished Reply Slip

Created by Norjannah P Lucman
Date Created 12/12/2019

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